



**ANGELS SPECIALIST SCHOOL INTERNATIONAL**  
**CODE OF STUDENT CONDUCT**

**JUNIOR HIGH SCHOOL**

The **Angels Junior High Community**, which includes staff, parents and students, has the responsibility to provide and ensure a safe and positive climate for learning.

This Code of Conduct provides a framework of behavioural expectations for students with the underlying principles which include respect for self, others, property, and the environment.

The Code of Conduct shall apply to all students during any school activity and may hold students responsible for their conduct on the way to and from school, at a school activity or in other circumstances where engaging in the activity will have an impact that adversely affects a school climate or operation, including disruption of the learning environment.

Such behaviour or actions shall be considered a breach of the Code of Conduct, warranting appropriate forms of intervention.

The Code of Conduct recognizes that as children grow and mature, they are more able to make appropriate decisions and to be responsible for their actions.

**The Purpose of the Code of Conduct is to:**

1. Provide and maintain a safe, caring, and orderly environment for students to develop to their full potential
2. Ensure that the rights and responsibilities of individuals are appropriately balanced to uphold the collective well-being of all
3. Communicate the expectations of student behaviour to all members of the school community.

**A/ - CONDUCT EXPECTATIONS**

**Acceptable Conduct supports a positive learning environment.**

It is expected that students will:

1. Conduct themselves in an appropriate manner when going to and from school, within school, on school grounds and during extended school activities.
2. Apply themselves to the best of their ability in all aspects of their

education

3. Attend school and classes regularly and punctually

All students of the Junior High School are required to report to school before or by 7:30am and close at 3:00pm from Monday to Friday. Special time arrangements shall be made for remedial classes when necessary. Such arrangements shall be duly communicated to parents of the affected students.

It should therefore be noted that:

- ⇒ A student who comes to school after 7:30 am is considered to have reported late. Parents of consistent late comers will be contacted for explanation.
- ⇒ A student whose parent seeks permission and is considered on basis of where he or she lives, will be given a grace period of 30 minutes hence he/she should report to school not later than 8:00am.
- ⇒ Parents/Guardians are expected to seek permission in writing for their ward(s) in cases of foreseeable absence that will extend beyond 24 hours. A student whose absence is not reported within 72 hours of the absence will be unexcused.
- ⇒ If you are absent from school (excused), you will be given one day for each day of absence to make up work. It is the STUDENT'S responsibility to contact each subject teacher to obtain make-up assignments and to turn them in for marking.
- ⇒ No student shall leave campus without permission. A students who leaves campus must sign out through the front office. Parents are requested to report to the office for this procedure. A student who leaves campus without permission will be subject to disciplinary action.

**N.B. /** - Any student who reports to school after 8:00 am without a tangible reason will be asked to go back home after three (3) attempts to remedy the situation have failed.

4. Be respectful of the thoughts, feelings and heritage of others
5. Respect the rights and properties of others
6. Dress in a manner which reflects purpose and decency

All students shall adhere to the dress code of the school.

- ⇒ The regular school uniform (white top and blue down) shall be worn on Mondays, Tuesdays and Thursdays.
- ⇒ The P.E. dress and Angels House Dress shall be worn on Wednesday and Friday respectively.
- ⇒ Students shall be in white socks and black shoes all the days except on Wednesdays.
- ⇒ Wearing sweaters other than the school branded cardigans is considered as inappropriate dressing.

The penalties for improper dressing range from asking the student to take off the improper attire through the seizure of the inappropriate attire to sending the student home to have his/her attire changed.

7. Contribute positively to a safe and orderly school
8. Report to a responsible adult, incidents of threats, bullying, harassment, violence or intimidation

**Unacceptable Conduct interferes with a positive learning environment.**

Some examples of unacceptable behaviours include:

- ⇒ Interference with the learning of others
- ⇒ Use of inappropriate or abusive language
- ⇒ Threatening, harassing, intimidating, assaulting or bullying in any way, any person within the school community including aggressive behaviours such as hate messaging.
- ⇒ Possession of a knife or fire arms etc..., use, or distribution of illegal or

- restricted substances
- ⇒ Theft of or damage to property
- ⇒ Any efforts to cause harm or discriminate against another person based on, but not limited to race, religion, gender, physical or intellectual disability, marital or family status, sexual orientation or age.
- ⇒ Gang related behaviours
- ⇒ Acts of retribution toward a person who has reported incidents

### **Expectations**

As students progress through school, they are expected to:

- ⇒ Acquire greater knowledge and understanding about their personal behaviour and its impact on others
- ⇒ Learn and utilize appropriate decision-making strategies
- ⇒ Demonstrate increasing self-discipline
- ⇒ Take increasing personal responsibility for their actions and learning
- ⇒ Be subject to increasing consequences for inappropriate behaviour

### **Consequences**

When determining consequences, consideration is given to the maturity as well as the intellectual, social and emotional capacity of the student along with the severity and frequency of the misbehaviour.

Consequences for unacceptable conduct will:

- ⇒ Be thoughtful, consistent and fair
- ⇒ Seek to prevent a recurrence of the offense
- ⇒ Teach acceptable social behaviour rather than be merely punitive
- ⇒ Be addressed with sanctions ranging from correction, warning through suspension to dismissal

AND where appropriate

- ⇒ Provide means for restitution and restorative actions
- ⇒ Involve the offender in determining a corrective plan of action

### **Notification**

It is understood that communication is essential to the home and school

partnership. Notification will be given to the school's community of the school's Code of Conduct. As well, notices of responses that the school may apply to breaches of the Code of Conduct including threat making behaviours will be given to the parents and students.

Therefore, for breaches of the Code of Conduct, notification may be given as follows:

- ⇒ Parents of student in breach of the Code of Conduct
- ⇒ Parents of student victim(s)
- ⇒ Police and/or other agencies – where deemed appropriate or where required by law
- ⇒ All parents of the school community – when deemed important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it
- ⇒ When the breach of the Code of Conduct is criminal in nature, police will be consulted prior to public notification

### **CLASSROOM RULES**

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1. Report to school before 7:30 am.
2. Dress appropriately every day.
3. Do all home works and submit them on schedule. You will be deprived of your 2nd break if you fail to do homework.
4. Always sit upright in class especially during lessons.
5. Don't stand, talk or move about in class without the teacher's authorization.
6. Don't step out of the class during lessons except when authorized by the teacher.
7. Always bring your water bottle to school and get it filled during break periods only.
8. Never fight. Report any form of provocation to your teacher.
9. Don't use offensive or immoral language.

10. Don't steal. Ask for assistance when you find yourself in need.
  11. Return any found item to the owner (if known) or to your teacher.
  12. Don't litter. Always keep your surrounding clean.
  13. Don't eat in the classroom.
  14. Be orderly.
  15. Be well-mannered.
  16. Choose your friends carefully.
  17. Don't cheat during tests and examinations. You will get your paper cancelled.
  18. Don't possess a mobile phone while in school. It shall be seized.
  19. Always respect your teachers and your mates. Be assertive but polite.
  20. Do not engage in any covert relationship or immoral act. You will be expelled from the school.
  21. Take care of school properties and the properties of others. You will be made to pay for any damaged property.
  22. Focus on your studies and always work hard to better your grades. Bear in mind there is a standard you must meet.
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## **B/ - ACADEMICS EXPECTATIONS**

### **Angels' Grading System – G.E.S. Programme**

<b>Grades</b>	<b>Marks</b>	<b>Interpretation</b>
1	(85 - 100)	Distinction
2	(80 – 84)	Excellent
3	(75 - 79)	Very Good
4	(70 - 74)	Good
5	(65 - 69)	Fairly Good
6	(60 - 64)	Credit
7	(55 - 59)	Pass
8	(50 - 54)	Average
9	(0 - 49)	Below Average

### **Promotion**

Students are to note that by the policy of the school, promotion at the end of an academic year is as the result of their performance over the three trimesters.

The school will regularly notify parents/guardians of students' progress toward achieving the standards for promotion from Seventh Grade to Eight Grade and to Ninth Grade.

### **Promotion from Grade 7 to Grade 8**

To be qualified for promotion to grade 8, a 7th grade student should work hard to obtain an average aggregate of **24 or better** by Angels Grading System.

A student who is unable to meet this standard shall be made to repeat the class.

However such a student could only be promoted on condition that the parents/guardians consent to sign an undertaking allowing the school to



promote the student to Grade 8 on probation on grounds that they will collaborate with the school to ensure that measures put in place by the school are fully implemented to bring the student at par with his/her mates.

⇒ Such measures include keeping the student behind for a one-on-one remedial lessons after school.

This undertaking however states clearly that should the student again fail to meet the standard at the end of the academic year in Grade 8, he or she will not be promoted to Grade 9.

**Promotion from Grade 8 to Grade 9**

To earn promotion to grade 9, students in Grade 8 should work hard to obtain an average aggregate of 22 or better by Angels Grading System.

Promotion to Grade 9 therefore is purely on merit.

***Note: This code of Students Conduct is subject to review as and when necessary.***







To give that excellent education that will affect the character, thinking and behavior of the child, as well as offer him requisite skills all within a Christian environment.

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